



Confederation Secondary School

STUDENT HANDBOOK

GUIDE DE L'ETUDIANT

2017 - 2018

Pablo Gil-Alfau

Principal/Directeur

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Vice-Principal/Directeur-Adjoint

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WELCOME FROM THE ADMINISTRATION

Welcome to Confederation Secondary School, home of the CHARGERS. We are proud of our strong tradition of academic, athletic, and artistic excellence. We are sure that you will find many opportunities to add to this tradition and participate in the Charger community.

A special welcome is extended to our new staff and students. We strongly encourage you to build on our commitment to excellence. At Confederation Secondary School there is something for everyone, so get involved!

To those of you returning to Confederation Secondary School, we challenge you to continue your hard work and determination to achieve self-fulfillment in everything you do.

We encourage parents and our community partners to work with us as we strive to achieve and maintain a professional learning community dedicated to ensuring success for everyone.

Pablo Gil-Alfau
Principal

Dave St. Amour
Vice-Principal

WELCOME FROM THE SCHOOL COUNCIL

The School Council encourages active parental participation to enhance accountability and student achievement. We provide input and feedback on school policies and have the opportunity to make recommendations to the principal of the school. We meet the first Monday of each month at 6:00 pm in the board room and all parents are welcome to attend. Our elections for this year will be held within the first 30 days of the school year. We wish our students success in the upcoming school year.

OUR MISSION

Confederation Secondary School is committed to providing the highest quality programming and opportunities in a challenging, supportive, and safe learning environment where best practices, life-long learning, personal development, and responsible citizenship are fostered.

Overview of the 2017-2018 School Year

Elementary and Secondary Schools

Labour Day September 4, 2017

First Day of School for Students September 6, 2017— No early dismissal

Thanksgiving October 9, 2017

Christmas Break December 25, 2017 to January 5, 2018

Family Day February 19, 2018

Mid-Winter Break March 12 to 16, 2018

Good Friday March 30, 2018

Easter Monday April 2, 2018

Victoria Day May 21, 2018

Last Day of School for Students June 29, 2018— No early dismissal

First Semester (Secondary) September 6, 2017 to February 2, 2018

Second Semester (Secondary) February 5, 2018 to June 29, 2018

Examination Days for Secondary Schools

January 26 to February 1, 2018 (5 days)

June 25 to 29, 2018 (5 days)

Professional Activity Days

Seven days for professional development activities with also be held during the 2017-2018 School Year, as follows:

Sudbury/Espanola/Manitoulin Districts

September 5, 2017

September 29, 2017

November 17, 2017

February 2, 2018

March 2, 2018

April 16, 2018

June 18, 2018

IMPORTANT DATES

2017 - 2018

	Semester One	Semester Two
Labour Day	September 4	
Semester Begins	September 6	February 5
School Pictures	Sept 13, Retakes Oct 18	
Terry Fox Run	September	TBA
School Council Elections	September 11	
Progress Reports	Last school day of each month	
Thanksgiving	October 9	
Undergraduate Awards	November 30	TBA
Professional Activity Days	Sep 5 & 29, Nov 17	Feb 2, Mar 2, Apr 16, Jun 18
Parent/Teacher Interviews	October 19	March 22
Mid-Term Turnaround	November 9	April 19
Mid-Term Report Cards	November 16	April 27
Christmas Break	December 25 – January 5	
Open House		February 15
Family Day		February 19
Gr. 9 Math Assessment	January 15 – 26	June 5 – 18
Examination Days	January 26 – February 1	June 25 – 29
March Break		March 12 – 16
Practice Literacy Test	November 14	
Easter Weekend		March 30 – April 2
Literacy Test		April 10
Victoria Day		May 21
Commencement		June 6
Prom		June 7
Athletic Banquet		June 13
Elementary Commencement		June 21
Last Day for Students		June 29
Final Report Cards	February 13	July 6

OUR SCHOOL AND ITS PURPOSE

At Confederation Secondary School, we believe that the school facilitates the intellectual, physical, social, cultural, emotional, and moral growth of each student and develops more fully the knowledge, skills, and aptitudes that each student brings to secondary school. We believe that the identification and achievement of the goals of education are the shared responsibility of students, teachers, and parents. We believe that school programs should contribute significantly to the fulfillment of the intellectual, physical, and social needs of the student.

We believe that students, teachers, and parents must recognize the uniqueness of each student, the dignity of work, and the satisfaction of achievement so that students of varying interests and abilities will take pride in their personal efforts.

We believe in the preparation of young people to enter the world of work equipped with the attitudes and skills that will make them productive and successful.

We believe in the need for schools to work along with parents to nurture students through the adolescent years.

LOCKERS

A locker will be assigned to you at the beginning of the school year. For security reasons, do not share your combination or your locker with anyone. You are responsible for the contents of your locker. Since lockers are the property of the Rainbow District School Board, they are to be used only for the storage of school-related equipment/material. It is your responsibility to keep your locker clean and tidy throughout the year. **SCHOOL BAGS AND/OR PURSES WILL NOT BE ALLOWED IN THE CLASSROOM.** Students will be required to use their locker.

TEXTBOOKS

Textbooks will be distributed to you by your subject teachers. They are being loaned to you. Be sure to put your name, subject, and teacher's name in each text so it can be returned if you lose it. If you lose or damage a text or library book, you will have to pay the most recent replacement cost. **ALL TEXTBOOKS MUST BE COVERED** to prevent as much wear and tear as possible. You have to return all textbooks to the school before the final exams.

STUDENT CARDS AND FEES

Student fees are used to assist with costs associated with co-curricular activities such as motivational speakers, performers, field trips, athletics, school clubs, and student parliament activities. All of these activities are designed to enhance and enrich the overall learning environment of the school.

Student fees are also used to provide students with a locker and lock, and support student awards ceremonies. Student fees are optional, yet crucial in offering the most to our students.

Please contact our school principal if financial assistance is required or if you require further information.

A student card proves that you are a student of Confederation S.S. and is required when you check anything out of the library.

Student Fee \$20.00

Additional options fee structure:

Athletic Fee \$35.00 (1 sport) \$60.00 (2 or more sports)

*Some athletic teams have additional charges (ie: football, hockey).

Yearbook \$40.00 (includes shipping costs)

T-Shirt \$15.00

Multiple student families are encouraged to call the school office for information on additional savings.

PERMISSION TO RELEASE PICTURE FORM

Parents are asked to please sign this permission form and return it to the school as soon as possible.

CLOSURE OF SCHOOLS (INCLEMENT WEATHER)

Listen to the radio for announcements regarding storm warnings or unsafe road conditions. When a school is closed, there will be no-one present to receive students.

Daily Bell Times	
HRM	8:15 – 8:20
1	8:20 – 9:41
2	9:49 – 11:05
Lunch	11:05 – 11:45
3	11:50 – 1:06
4	1:14 – 2:30

GETTING STARTED

Attendance

Students are expected to be in school except in cases of illness or situations such as a death in the family or a religious holiday. Daily attendance is a shared responsibility of the student, the home, and the school. We must all work together to ensure that a student's daily attendance does not become a serious problem which would lead to failure and loss of credits.

Attendance will be taken and reported to the office during the last 10 minutes of every period. Unexplained absences will be considered as truancy unless justified.

Truancy and Absence (Notes)

Students who miss school suffer in the evaluation process because their participation and achievement cannot be fully assessed. As a result, irregular attendance leads to underachievement and failure. As a student, it is your responsibility to get caught up on all missed work.

If you are absent from class without permission, you are considered to be truant. Truancy on a test day will result in an automatic zero.

If you are under 18 and you live with your parents/guardian you must:

1. Bring a note signed by your parent/guardian stating the date(s) and reason for your absence.
2. Present this note to the office before 8:15 am on the day of return. You will be given a slip which is then presented to your teachers.
3. Students over 18, who live at home, may write their own notes if they have written permission from their parent/guardian.

The Ministry of Education Regulations require students to attend classes on a regular basis.

CARS, MOTORCYCLES, BICYCLES AND SNOWMOBILES

All motorized vehicles must be registered with the office, showing valid licence, ownership, and insurance. There is student parking at the east side of the school. Snow machines must be parked in the designated area. Bringing your vehicle to school is a privilege. Any abuses can result in that privilege being taken away. Bicycles should be locked in the bicycle rack located at the front of the school.

INSURANCE

We encourage all students, especially all those involved in extracurricular activities, cooperative education, and intra-murals, to purchase the student accident insurance. Application forms will be available early in the school year.

OFFICE SERVICES

Illness

If you become ill during school hours, ask to be excused from your class and go to the office where arrangements can be made if you need to go home. **Be sure to sign out.**

Lost and Found

If you find something that doesn't belong to you, it belongs to someone else, so please turn it into the office. If you have lost something and have made an honest effort to locate it, the office is the next place to check for it. Avoid bringing unnecessary things to school and put your name on the ones you do bring.

Telephone

There is a student phone for use in the office.
The telephones in the office are for emergencies only.

Accidents

Every accident in the school building, on the school grounds, at practice sessions, or at any athletic event sponsored by the school, must be reported **IMMEDIATELY** to the person in charge and to the school office.

LATE ASSIGNMENT POLICY

Daily Term Work

Your daily term work provides knowledge, leads you into thought and inquiry, provides practice in communication, and reveals applications. It prepares you for major assignments and next steps. As such, your daily work is crucial in formulating your proficiency in a subject. Your daily work will be tracked and evaluated in the following manner. *Daily work monitoring* - The teacher will record daily checks of work completed to demonstrate independent work skills, organizational skills, initiative, team work skills and work habits.

Evaluation - In addition, this work may be evaluated as part of a notebook or as part of the process of a summative assignment. Students will be instructed to hand in the work weekly or by a due date appropriate to the unit. A variety of assessment methods may be applied such as checklists, peer assessment, a presentation or a rubric.

Daily term work will be weighted to place emphasis on a student's most consistent and most recent performance and should represent the student's most consistent proficiency level.

Summative Unit Assignments and Culminating Activities

These assignments allow you, as a student, to demonstrate your final proficiency to your teacher. Due dates will be set and communicated to students within a reasonable time frame following the preparatory work required for the assignment. As such, these due dates should be respected and teachers will encourage this. Sometimes, the due date will need to be on an exact day as in a test, for example; sometimes, it will be due within an exact week as in a major study.

If you should have difficulty understanding a major assignment, it is your responsibility to seek help from your teacher in advance of the due date. If you know you cannot meet a due date, you will need to negotiate an alternate date and supply acceptable reasons in advance. It is your responsibility to complete a Late Assignment Sheet as part of the negotiation process.

If you experience unusual circumstances the night before an assignment or test is due, be prepared to provide evidence of work completed and/or documentation of the problem (a doctor's note, a parental note).

CONFEDERATION SECONDARY SCHOOL'S LATE ASSIGNMENT POLICY

Students who are unable to meet an assignment deadline set by their teacher will be subject to a 5% deduction of the assignment value for each day it is late for up to a total of 5 days. On the fifth day the assignment value is 75% of its original value and after the fifth day it will be accepted for credit value only. Credit value is 50% of the assignments original value and will be applied only if the assignment is complete and genuine. Students with IEP's will be given the provisions outlined in their IEP and students who have approved extensions from their teacher are exempted under the conditions of the agreement.

In some instances and for good reasons, a student may be unable to complete an assignment after the due date. The nature of the assignment may make an extended due date inappropriate. In this case, a NO MARK may be given to eliminate this assignment from the student's evaluation, or an alternate assignment may be given.

Teachers may accept student work after marked assignments have been returned as long as plagiarism controls are in place.

DUTIES OF A STUDENT (Your Job)

According to the Education Act, you have some responsibilities.

A pupil shall

- a) be diligent in attempting to master such studies as are part of the program in which the pupil is enrolled;
- b) exercise self-discipline;
- c) accept such discipline as would be exercised by a kind, firm and judicious parent;
- d) attend classes punctually and regularly;
- e) be courteous to fellow pupils and obedient and courteous to teachers;
- f) be clean in person and habits;
- g) take such tests and examinations as are required by or under the Act or as may be directed by the Minister;
- h) show respect for school property.

Every pupil is responsible for their behaviour as outlined by the school's code of conduct:

- a) on the school premises;
- b) on out-of-school premises;
- c) while travelling on a school bus that is owned by a board or on a bus that is under contract to a board.

The duty of the teacher in this regard is "...to maintain, under the direction of the Principal, proper order and discipline in the teacher's classroom and while on duty in the school and on the school ground." (Sec 264 [1] [e] Education Act 2000.)

CODE OF BEHAVIOUR

We have a school that has developed a reputation for encouraging all students to succeed. The main reason is that as a total school community WE CARE.

Success requires a healthy learning climate, one in which courtesy, cooperation, and common sense prevail. Politeness, good manners, respect for teachers and fellow students is a characteristic desired for all Confederation students. Most students manage this without any problem. But sometimes, a few students create difficulties that must be dealt with.

Respect for Authority and Peers

Your behaviour is expected to bring credit to Confederation at all times. You are to avoid the use of vulgar, offensive, disrespectful or racist verbal abuse of any other student or staff member.

Respect, Civility and Responsible Citizenship

You are expected to treat the school grounds, the school building, and everything in the school with respect. Please refer to the RDSB website: www.rainbowschools.ca.

Smoking, Drugs, and Alcohol

Simply said, **smoking and/or the use of drugs and alcohol on school property are illegal**. That is not just our policy, it is the law. The school has a responsibility to protect students from those who attempt to influence them to use these substances.

Cigarettes should remain out of sight at all times. Grade 9 students are not permitted in designated smoking areas.Please refer to the RDSB website: www.rainbowschools.ca.

Preparation for Classes

You are expected to be prepared for classes with the notebooks, textbooks, uniforms, or materials that your teachers have indicated are necessary. You are to complete your homework, turn in assignments on due dates, and be prepared for tests and exams.

Harassment

Harassment can be defined as verbal, visual, sexual or physical conduct that creates an intimidating, hostile or highly uncomfortable environment. It is offensive, insulting, intimidating, humiliating or hurtful for the person on the receiving end of the behaviour. It does not belong in **our** school. Some forms of harassment include using degrading words to describe an individual's appearance, clothing, disability, racial origin, sexual orientation etc.; telling a joke or using language that causes embarrassment or awkwardness; displaying material that is racist, sexually offensive or derogatory; making written or verbal threats of abuse; or carrying out those threats. Cyberbullying is a form of harassment and is not acceptable in the school community.

What to Do if You are Being Harassed

Talk to the offender and explain that you find their actions or words offensive. Most people are not deliberately cruel, maybe they just don't know any better. The problem may be easily solved. If this doesn't work or if you are uncomfortable talking to this person, report the situation to a staff member.

Weapons

No weapons (knives, guns etc.) are to be in the possession of a student or used by a student on school property or at a school sponsored event. Please refer to the RDSB website for the current Code of Conduct: www.rainbowschools.ca.

SUSPENSION

This policy reflects the Rainbow District School Board's Code of Conduct. Please refer to the RDSB website for the current Code of Conduct: www.rainbowschools.ca.

EXPULSION

This policy reflects the Rainbow District School Board's Code of Conduct. Please refer to the RDSB website for the current Code of Conduct: www.rainbowschools.ca.

DRESS CODE POLICY

Three issues determine what is allowable in the way of dress. The first is safety and health. The second is keeping the environment free of distraction. The third is in relation with the image Confederation students project through their appearance. Students should dress in a manner that reflects good civility. All tops/shirts must have sleeves. Avoid clothing such as muscle shirts, tube tops, halter tops, tank tops, tops with spaghetti straps, cut-offs (unless they are neatly hemmed and of an acceptable length) and any excessively tight clothing not specifically required for a school activity that may cause an unnecessary distraction to the learning environment.

Also, avoid clothing, accessories, or hairstyles which in themselves are so unusual that it distracts other students or calls inordinate attention to the wearer (e.g. vulgarity, sexual, racist or religious innuendos, or reference to illegal substances or alcohol on t-shirts). When you get to school, leave your hat or other head gear, sunglasses, jacket, or coat in your locker. There is no reason to take these items to class. Walking shorts of acceptable length (**must be no shorter than mid-thigh when standing**) are permitted in season.

For safety reasons, long pants and closed shoes must be worn in the technical shops, science, and food labs. (Sandals are not permitted.) The administration may decide that certain accessories are not approved for reasons of health and safety.

Rollerblades and skateboards are not to be used on school property outside of a designated physical education course.

Displays of affection other than hand-holding are inappropriate.

Backpacks/Schoolbags/Purses

For safety reasons backpacks/school bags/purses will not be allowed in class and must be stored in lockers.

MP3 Players, iPods, Cell Phones and other Electronic Devices

Rainbow Schools remind students and parents/guardians that cell phones, digital cameras, personal digital and other electronic devices can be disruptive and must not be activated in class or during examinations and/or assessments without the permission of school staff.

Electronic devices must not be used in a manner that violates the privacy or dignity of others. This includes the use of cell phones with cameras (and similar devices) in washrooms, change rooms and any other areas where privacy prevails; taking photographs of a person or persons on school property and/or school events without the permission of the persons being photographed; and posting photographs on the Internet and/or electronically transmitting photographs of a person or persons taken on school property and/or at school events without the permission of the person or persons in the photograph.

Using the Internet and electronic devices with care will ensure that the safety and privacy of students and staff remain first and foremost.

CAFETERIA

We have over 600 people in this school and we all have a right to a clean area in which to eat.

Help the school staff by:

- depositing all lunch litter in garbage pails
- returning all trays
- leaving the table clean for the next person
- recycling cans in the blue boxes
- no food is to be eaten in the halls or in classrooms during class
- no food or drink is to be consumed in the gymnasium or the computer labs

PEER TUTORING

This credit course allows you to help others who are having difficulty in a subject area. It involves providing leadership and assistance to other students on a daily basis, either in subject classes or the Resource area. For those with academic strengths, it is a nice way to help out those who are having difficulties.

LIBRARY SERVICES

Students are welcome to use the library facilities. The hours of operation are from 8:00 am to 3:00 p.m., with a closure at 12:00 p.m. to 12:30 p.m. for lunch. The school's Library Technician is available to assist you during operating hours. The library has a variety of novels for your reading pleasure, as well as a good selection of non-fiction materials, periodicals, DVD's and reference books for student research. There are 10 computers in the library for student use. Students also have access to a photocopier and printer at a charge of \$0.10 per page.

Books are accessed through a computerized library catalogue. A student card or timetable with your student number is required to check books out. Books are loaned for a two week period with overdue fines of **\$0.15 per day, per item.**

School bags, outdoor clothing, food and drinks are not allowed in the library. Please bring these items to your locker before coming to the library. If any of the above mentioned requests are not observed, you will be asked to leave.

STUDENT SERVICES

The Counselling and Guidance Department helps students figure out where they are going, not just for the day or week but until graduation.

Planning for Success-Secondary School Program

Guidance Counsellors want you to succeed. So they try to help you make the most of your time at Confederation. They will offer information and advice about the course selections you make each year around March so that you will be able to do well in your school work and to graduate with the courses you want and need for your future. If you get into academic difficulty, they can provide helpful hints for studying, taking notes, or managing your time. Guidance Counsellors can go over your school records to be sure you have all the right credits in all the right places. In an emotional/ personal crisis a counsellor can provide a shoulder to lean on.

Challenge for Credit (PLAR)

Students may obtain credits towards the Secondary School Diploma (OSSD) for knowledge and skills that they have acquired outside secondary school. This prior learning is assessed and evaluated to determine whether the student has met the provincial course expectations in order to earn credits towards the Secondary School Diploma.

Students will be required to comply with provincial and Board policies should they elect to challenge a course. Only Grade 10-12 courses that are offered by the RDSB may be challenged. For more information see a counsellor in Guidance. Interested students should contact the principal before December.

Planning for Success-Beyond Confederation

One of the most important things the Guidance Department can do is to help you focus on what you want to do when you leave, and to make sure you will be ready. The counsellors can help you identify your interests and your strongest aptitudes and skills so that you can make sound, realistic choices about your career path.

Counsellors can offer information about career possibilities: what type of training is needed, where the jobs are most likely to be, what the jobs would really be like, even your potential salary. If you are planning to go on to further education, they have all the necessary information about which schools offer which programs, what the entrance requirements are, when and how to go about applying, and everything you need to know about scholarships for which you might qualify. In short, the guidance counsellors want to help you out in any way they can. Make the most of their expertise!

Withdrawal from School

Any student planning to withdraw from school or to transfer to another school must complete the necessary forms available in the Main Office. Check eligibility for inter-school sports with the Sports Program Leader.

ACADEMIC INFORMATION & PROCEDURES

Credits, Requirements, and Registration

There will be time to find out all you need to know about this with the help of the Guidance department. You do need to be aware that you will be planning your course registration for the following year around early March. Grade 9, 10, 11 students are required to register for eight credits per year, four in each semester. Grade 12 students must register for a minimum of six per year, three in each semester.

Study Hall

Occasionally, you will have study hall due to a teacher's absence. You are to proceed to the amphitheater where attendance will be taken and course work assigned by the study hall monitor. Since classes are still going on elsewhere in the building, roaming around the hallways or to your locker is **not** an option. Senior students will sign in at the main office at the time of the study hall and will receive their work at this time.

Evaluation

At the beginning of each course, you will be told how you will be evaluated. Be sure you understand. You should know the different types of evaluation that will be used (tests, projects, class participation, attendance, work habits, exams, etc), and how much each component will count towards your final mark. It is a good idea to keep track of the marks you receive for each test or assignment along the way so you have a good idea where you stand in each course.

Reporting on Student Progress

In an effort to improve student achievement and increase communication between teachers, students, and parents, Confederation Secondary School provides weekly informal reports and monthly formal reports as outlined below:

- 1) Informal Reports
Students will be given an informal report on a weekly basis. This is meant to be anecdotal: inform students of missed assignments and mark updates.

2) Formal Reports

Teachers will use their Trillium computer program, a program used to enter and calculate student marks to generate a monthly formal report. Formal reports will be given to students on the last school day of every month. Teachers will have the opportunity to add comments.

Plagiarism

It is a serious offence to copy the work of other students. It is also a serious offence to copy the words or ideas of professional writers without appropriately identifying them as such. There are penalties for plagiarism (including zero for the assignment and suspension.)

FINAL EXAMINATIONS

Every course is required to have a final evaluation consisting of an exam and/or a culminating task. It usually constitutes a sizeable portion of the final mark. If you miss an exam, your mark is zero. The only exceptions to this are in the cases where you can provide documentation of a medical reason for your absence **signed by a doctor**, or in very special circumstances, with the permission of the Principal. Once again, we really have to emphasize being in class for reviews and any other special information. Your academic survival may depend on it!

Procedures

1. A list of subjects and classrooms in which they will be written will be distributed to all students prior to the formal exams.
2. You must stay in your examination room for a minimum of 90 minutes.
3. If you are late for an exam you will not be given extra time.

Final Assessment Exemptions

Final Assessment exemptions will be available to students in Grade 9 and 10 academic classes who meet the following criteria:

- Fewer than 10 classes missed (excluding school activities, bereavement and illness supported by a doctor's note)
- A minimum mark of 75% (prior to the final assessment)
- Demonstrated diligence and good behaviour in the learning environment (to be approved by the teacher and administration)

HEALTHY ACTIVE LIVING DEPARTMENT POLICY

Students in Physical and Health Education must wear an athletic shirt for their Physical Education classes. In addition to this uniform, you must wear gym socks, and running shoes with non-marking soles. It is required that proper court shoes be purchased for all gym activities for safety reasons. A sweatshirt is also recommended for use in the fall and spring in our outdoor activities.

Confederation Secondary School offers an extensive intramural and extra-curricular program. All students are urged to participate fully in these programs but are reminded of a few regulations which govern participation:

- a) All students must be dressed in physical education equipment when playing in the gym.
- b) All money and jewellery are to be left in your lockers.
- c) No food, horseplay, shoulder bags, or pack sacks are allowed in the gym.
- d) No one is to use the gym or equipment at any time without permission or supervision.
- e) Students who are selected for a school team and quit the team without the permission of his or her coach may be prevented from participating on any other school team for one year pending the investigation of the issue.
- f) Any student who borrows equipment without permission, misuses or damages equipment, will lose all rights and privileges to participate in physical education activities.
- g) A student may not participate in athletic events after school if he/she has not attended school the day of the event.

Note: Teams playing a student who did not attend school the day of the event may forfeit that win.

- h) Involvement in extra-curricular activities and academic success are both encouraged for all students, but, failing marks, poor academic success, or serious discipline problems may result in the student being withdrawn from extra-curricular activities.
- i) Students wishing to play two or more sports in the same season must submit written permission from the coaches to the Program Leader of Athletics.
- j) No Grade 9 student can play on a senior team without consent from the parents and principal of the school.

Elements of Risk Notice

The risk of injury exists in every athletic activity. Falls, collisions, and other incidents may occur and cause injury. Due to the very nature of some activities, injuries may range from minor sprains and strains to more serious injuries affecting the head, neck or back. Some injuries can lead to paralysis or prove to be life threatening. These injuries result from the nature of the activity and can occur through any fault on either the part of the student, or the school board or its employees or its agents, or the facility where the activity is taking place.

Activities that are identified as having the potential for more serious consequences are: alpine skiing/snowboarding, broomball, cheerleading (acrobatic/power team), field hockey, field lacrosse, gymnastics, ice hockey, ringette, rugby, track and field - field events: high jump, shot put, and wrestling. By choosing to participate in the activity, you are assuming the risk of an injury occurring. The chances of an injury occurring can be reduced by carefully following instructions at all times while engaged in the activity.

Confederation Secondary School attempts to manage as effectively as possible the risk involved for students while participating in school athletics.

Clothing and Footwear

Students must wear appropriate clothing for interschool athletics. Prescribed team uniforms for competition will be designated by the local sports governing association. Devices used to tie back long hair must not present a safety concern.

Hanging jewellery must not be worn. Jewellery which cannot be removed and which presents a safety concern (e.g. medical alert identification, religious/cultural jewellery) must be taped or covered.

ADULT VOLUNTEER COACHES

Confederation Secondary School promotes the use of community volunteers. Applicants must undergo a screening process.

The applicant agrees to:

1. Supply two letters of reference
2. Submit a criminal record check with application
3. Attend a pre-season and post-season coaches meeting of school and SDSSAA coaches
4. Sign a specific contract of coaching
5. Undergo an orientation session with the school Program Leader and Principal
6. The monitoring of his/her coaching activities including a seasonal review.

STUDENT SUCCESS INITIATIVE

The student success initiative program focuses on increasing the percentage of students who graduate from secondary school. In order to do this, a diverse range of programs that address a variety of learning needs and preferences are offered. Students are supported through one-on-one counselling and the development of a school community that is respectful, cooperative, positive, and mutually supportive.

CO-CURRICULAR ACTIVITIES

Academic Letters and Athletic Letters will be awarded to students.

Athletics - School Teams:

Badminton	Skiing (Nordic and Alpine)
Basketball	Soccer
Bowling	Softball
Cross-Country Running	Swimming
Football & Flag Football	Tennis
Golf	Track and Field
Gymnastics	Volleyball
Hockey	Wrestling
Curling	

Clubs and Associations:

OSAID	Evolutionary Rock Band	Green Club
Mock Trial	Reach for the Top	Book Club
Student Parliament	Yearbook	Drama Club
Gay-Straight Alliance		

Information and Communication Technology in RDSB Schools Acceptable Use Policy for Students

RDSB schools have provided students with access to software packages and related technologies that will support their programs of study.

Students are to respect computer areas in each school as a training environment. Adherence to this acceptable use policy will ensure for our students the best possible computer system performance in a safe learning environment. Students are encouraged to use computer technology in such a manner as to positively reflect on themselves, their school, their School Board, and their community.

- Security - Users are not to attempt to defeat security, including any kind of password protection.
- Privacy - Users are not to delete, alter, reposition, or tamper with files belonging to anyone other than themselves.
- Identity - Users are to use only their own computer identity and are not to login as anyone else or use anyone else's account. Users are not permitted to let anyone else use their account or online identity.
- Copyright - Users will respect software copyright restrictions and may not duplicate commercial software unless licensed to do so. Users may not place any copyrighted software on a computer without verified license or permission to do so.
- System integrity - Users must respect the integrity of computer systems in RDSB schools. Students are not to alter the hardware or software components of any computer system. Students are not to jeopardize the integrity of the computer systems or networks by downloading files from the Internet or engaging in peer to peer or gaming activities.
- Inappropriate content - Users may not post, access or attempt to access material that is inappropriate for a school environment, such as (but not limited to) offensive, sexually explicit, obscene, profane, inflammatory, or degrading materials. Students are not to misrepresent their identity or engage in activities that harass or bully other users.

E-mail

- Privacy - E-mail is considered private and the e-mail system is considered property of Rainbow District School Board. However, the administrative team can legally open private e-mail if that action seems necessary for the ongoing "health" of the system or if inappropriate use is suspected. *In cases where access to a users account for system/trouble-shooting purposes is required, attempts to request the user's permission will be made first.* When a user's account is accessed, the user shall be notified.
- Confidentiality - E-mail accounts are assigned to individuals and access is not to be shared with others via password sharing or any other method. Recognizing that some information is intended for specific individuals and may not be appropriate for general distribution, e-mail users should exercise caution when forwarding messages. In general, messages sent

to you should not be forwarded to anyone else without the author's prior consent.

- Inappropriate content - Offensive, obscene, profane, inflammatory, or degrading language is not allowed. Users will not post chain letters or engage in sending an annoying or unnecessary message to a number of people. Students are not to misrepresent their identity or engage in activities that harass or bully other users.

VIDEO SURVEILLANCE

Video security surveillance equipment is used at Confederation Secondary School and on school busses for the following purposes:

- To enhance the safety of students and staff
- To protect property against theft and vandalism, and
- To help identify intruders and persons breaking the law

Personal information is being collected under the authority of The Education Act and used in accordance with the Municipal Freedom of Information and Protection of Privacy (MFIPPA). For more information, please contact the principal.

Student and Parent/Guardian Information and Communication Technology Acceptable Use Form

The Rainbow District School Board provides information and communication technology services to schools and believes this technology will help propel our schools into the information age. Information and communication technology allows students and staff to access and use information sources from remote computers; to communicate and share information with individuals or groups of other students and staff; and to significantly expand their knowledge base.

The Board reserves the right to review any material on user accounts and to monitor fileserver space to make determinations on whether specific uses of the network are appropriate. In reviewing and monitoring user accounts and fileserver space, the Board shall respect the privacy of user accounts. Accounts shall be used only by the authorized owner of the account for authorized purposes as account owners are ultimately responsible for all activity under their account.

Although the Board takes every reasonable step to ensure proper use of its information and communication technologies, the final responsibility rests with the student and/or his/her parents or guardian. The school, at its sole discretion, reserves the right to immediately terminate the access of any user who misuses their information and communication technology privileges. Further disciplinary action may be deemed necessary.

Student:

I have read and/or been informed by my teacher of the terms and conditions of this information and communication technology Acceptable Use Form, and agree to abide by the policy.

Signed: _____ Date: _____

Name: _____
(Please print)

Parent/Guardian: *(necessary for students under the age of 18)*

I have been informed of the terms and conditions of this information and communication technology Acceptable Use Form, and agree to my child having access to this service.

Signed: _____ Date: _____

Name: _____
(Please print)